

**ALL SAINTS' EPISCOPAL CHURCH
608 JEFFERSON STREET
TUPELO, MISSISSIPPI 38804**

**MINUTES OF
DECEMBER 16, 2024
VESTRY MEETING**

PRESENT:

The Rev. Phillip Parker, Rector	Sue Ann Averett
Cathy Fitzpatrick, Sr. Warden	Leslie Criss
David Alford, Jr. Warden	Ann Springfield
Mike Fitzpatrick, Treasurer	Margaret Anne Robbins

ABSENT: Tommie Moore, Clerk, Alice Alexander, Carol Alvis, Nathan Duncan, Marcie Morgan, Joellen Murphree, Richard Pate

The Rev. Phillip Parker opened the meeting with a prayer at 6:04 p.m.

CHECK IN

ADDITIONS TO THE AGENDA: No additions.

CONSENT AGENDA:

- November 2024 financial reports
- November 18, 2024 Vestry minutes
- December 9, 2024 Executive Committee minutes
- Christian Growth Commission report

MOTION: (Fitzpatrick/Springfield)

Approve Consent Agenda as submitted.

APPROVED.

PROGRESS REPORTS ON VESTRY OBJECTIVES:

- **Update from the Men's Group and Update from ECW**

Cathy Fitzpatrick reported that the joint Women's and Men's group holiday gathering was well attended and a lot of fun. Everyone seemed to enjoy visiting one another and not having a program or agenda. The Men's group and ECW plan to host a joint event again in the future.

- **Update on engaging with members/newcomers/visitors**

Phillip reported that he has noticed the newcomers are showing up to events at the church; not just attending Sunday services. Cathy Fitzpatrick noted that new members' phone numbers need to be shared with ECW and/or Men's group so that they can reach out and invite them.

- **Update on Wednesday night dinner & programs**

Attendance continues to grow at the revamped Wednesday Night Dinner and Programs. The December offering was the largest crowd yet and we ran low on food. In January, 2025, Frank Anger will present a program on hot air ballooning.

➤ **Update on website redesign**

Sue Ann Averett shared that the design work on our new website is continuing. Lance Moore has several sections nearing completion and she gave the vestry a “sneak peek” of the redesigned home page. Sue Ann also stated she, Marriion and the committee continue to give Lance feedback regarding the site.

BUSINESS

Treasurer’s report

Treasurer Mike Fitzpatrick gave an overview of our financial status as of November 30, 2024. Mike reported that revenue was behind budget for the month. Mike reported that with pledge revenue lower than expected, plus having to pay our quarterly property insurance premium and a catch up on the Rector’s pension payment, we are experiencing a year-to-date deficit of \$29,504.

Mike stated that we have received 58 pledges for a total of \$369,000 but we need to have \$528,000. Of the 36 households that pledged in 2024 6 of those will not be pledging for 2025. Mike read a list of names of households that pledged in 2024 but have not yet pledged for 2025. Each vestry member took 3 names to call upon to remind them to kindly turn in their pledge. Vestry members who were not present were assigned the remaining names. Mike stated that he would email a script along with the appropriate contact numbers.

MOTION: (Cathy Fitzpatrick/Leslie Criss)

Approve Treasurer’s Report as given

APPROVED

Discussion of realtor proposals of listing NCAAD

Cathy Fitzpatrick reported that three realtors have given proposals for the sale of the NCAAD house.

Chris Winders – Commercial Realtor with TRI. His proposal stated that he would list the house at \$265,000. Due to the fact that he is a commercial realtor he has access to additional databases that are nationwide in addition to the local MLS. His commission would be 6%.

Frank Anger – Realtor with Elite Realty. His proposal was very thorough with suggestions about how to improve the curb appeal of the house and stated that he would list the house between \$269,950 and \$274,950. His commission would be 5%.

Robin Walton – Realtor with Jason Warren and Associates. Her proposal was verbal and Robin stated that she would list the house at \$250,000. Her commission would be 6%.

The appraised value of the house, completed by Kyle Rogers is \$265,000.

After careful discussion, the following motion was made:

MOTION: (David Alford/Ann Springfield)

Approve Frank Anger as the realtor for the sale of the NCAAD house at a commission of 5%.

APPROVED

Discussion of revised quote on Flower Guild closet

Mike Fitzpatrick explained that the original quote of \$3,500 given by Lynn Bryan to enclose the east transept space has increased due to the price of doors. The price of the doors alone is now \$3,902 which increases the cost of the enclosure of the space to \$5,835. After a brief discussion of all of the options regarding the space, the following motion was made:

MOTION: (Cathy Fitzpatrick/Leslie Criss)

Approve the quote of \$5,835 to purchase the original doors that will match the existing doors in the space. The funds will be taken from the Vestry Capital Reserve account. This account will be refunded with funds from the sale of the NCAAD house.

APPROVED

Quote to upgrade sound system

David Alford stated that he has obtained a quote from Terry Hayes of Pro Concert Music to install a new sound system in the nave. This will include two new speakers on either side, a new amp and he will also test out two condenser microphones to mic the choir. If the choir microphones do not work out, he will remove and refund the amount of those microphones. If the microphones do work, he will return and install. The total amount for all of the labor and equipment is \$2,680.06. Treasurer Mike Fitzpatrick suggested that the amount, if approved, should be taken from the Vestry Capital Reserve and replaced when the sale of the NCAAD house goes through. After a short discussion the following motion was made:

MOTION: (Cathy Fitzpatrick/Leslie Criss)

Approve the installation of the new sound system for the nave by Pro Concert Music in the amount of \$2,680.06 and to be taken from the Vestry Capital Reserve account. This account to be refunded this amount when the NCAAD house is sold.

APPROVED

Discussion and review of All Saints' Safety plan

Tabled until January vestry meeting.

Set Vestry Retreat date

Phillip stated that he would talk with Tommie Moore about some potential dates for the vestry retreat and will bring those dates to the vestry.

Consider additional Licensed Eucharistic Visitor

The following motion was offered concerning the approval of Mark Swanberg as a Licensed Eucharistic Visitor.

MOTION: (Margaret Ann Robbins/Ann Springfield)

APPROVED

Discussion of Lease Agreements with Pathway Montessori School and MUTEH

Tabled until January Vestry meeting.

Vestry/Staff Christmas Party

Sunday, December 29, 2024 at Cathy and Mike Fitzpatrick's house. Everyone has been asked to bring an appetizer.

CHECK-OUT:

Phillip shared his experience at officiating a funeral of a member of St. Bernard's in Okolona.

With no further business, Rev. Parker closed the meeting with a prayer at 7:00 p.m.

Submitted by Sue Ann Averett, acting Clerk of the Vestry

ATTACHMENTS TO MINUTES OF THE DECEMBER MEETING:

November 2024 financial reports
November 18, 2024 Vestry minutes
December 9, 2024 Executive Committee minutes
Realtors proposals to list NCADD building for sale
Revised Flower Guild closet quote
Sound System upgrade quote
All Saints' Safety Plan
Pathway Montessori School Lease Agreement
MUTEH Lease Agreement