

**ALL SAINTS' EPISCOPAL CHURCH
608 WEST JEFFERSON STREET
TUPELO, MISSISSIPPI 38804**

**MINUTES OF
MONDAY, JULY 24, 2023
VESTRY MEETING**

PRESENT:

| | | |
|---------------------------------|-----------------|-----------------------|
| The Rev. Phillip Parker, Rector | Alice Alexander | Joellen Murphree |
| The Rev. Becca Walton, Curate | | Richard Pate |
| Cathy Fitzpatrick, Sr. Warden | | Margaret Anne Robbins |
| Stephen King, Jr. Warden | Caleb Bedillion | Grant Smith |
| Mike Fitzpatrick, Treasurer | Karen Dieckmann | Ann Springfield |
| Tommie Moore, Clerk | Leila Keel | Donna Timmons |

ABSENT: Carol Alvis, Sue Ann Averett

The Rev. Phillip Parker opened the meeting with a prayer at 6:00 p.m.

CHECK IN

ADDITIONS TO THE AGENDA: None

PROGRESS REPORTS FROM VESTRY AND CLERGY

Vestry goals/objectives:

- Be intentional about engagement with parishioners or newcomers (personal connection, lunch, coffee, etc.); Share social media posts
- Help to communicate liturgy explanations to the Parish.
- Increase Vestry attendance at services, events, programs, classes.
- Start each Vestry meeting by reviewing goals and reporting on specific progress.

The Vestry objectives were reviewed. One member reported her husband baked bread which she delivered to several members. Cathy reminded the Vestry they will be hosting the potluck dinner on July 26.

Clergy goals/objectives:

- Clergy to communicate goals set at the Vestry Retreat.
- Publish journal of ongoing activities such as outreach in the community, broad pastoral care matters (no names or specifics) using Bishop Seage's published Journal in the Mississippi Episcopalian as a guide.
- Educate congregation about liturgy, terms, actions, etc.

- Coordinate efforts among clergy in responding to pastoral care matters.
- Each clergy member should retain a spiritual director and a therapist. Schedule one mental health day per month (not tied to vacation time or sick days).

Becca submitted a written report which has been attached to these minutes.

Phillip reported he chaperoned youth from our Diocese to the Episcopal Youth Event in Baltimore Maryland in early July. He has been checking on several parishioners who have had surgery or are in the hospital. Phillip advised he is working on questions for “Trivia Night” at the July potluck dinner.

CONSENT AGENDA:

- June 2023 financial reports
- June 20, 2023 Vestry minutes
- June 28, 2023 Vestry via email vote minutes
- July 10, 2023 Executive Committee minutes
- Christian Growth Commission report - written
- Christian Service Commission report - written
- Jr. Warden’s report (part of the Executive Committee minutes)
- Sr. Warden’s report (part of the Executive Committee minutes)
- Curate’s report written
- Rector’s Report

MOTION: (Timmons/Murphree)
Approve Consent Agenda as submitted.

APPROVED.

BUSINESS:

TREASURER'S REPORT

Treasurer, Mike Fitzpatrick advised we had a good month in June. Pledge, plate and non-pledge offerings are all above budget year-to-date. He stated we had a total net deficit of \$1,000 in June. Mike reported \$9,700 of expenses in maintenance repairs and replacements in June. The conversion of some of the door locks (as part of our safety plan) and a partial payment for the HVAC software upgrade were part of those expenses.

MOTION: (Pate/Dieckmann)
Approve Treasurer’s report as submitted and reviewed.

APPROVED.

Discussion of gutter repair quote

Stephen advised that our gutters need cleaning and some are in need of repair. He presented a quote in the amount of \$3,468.61 from Gum Tree Gutters noting their quote was the most thorough he received. They will provide the materials, replace damaged gutters and clean all interior gutters. Mike advised the gutter project could be funded from Restricted line item 8043, “Vestry Capital/Discretionary Reserve” fund.

MOTION: (Dieckmann/Timmons)
Accept quote from Gum Tree Gutters in the amount of \$3468.61 to have all gutters cleaned, repaired or

replaced as needed.

APPROVED.

Update on Nursery deck

Stephen advised Esquire Construction began work on July 24 to rebuild the Nursery deck. Stephen is working with Cody Hancock (owner of Esquire Construction) to find a compliance solution for the gate lock. He hopes to have the work completed by August 18.

Discussion of Choirmaster salary

Phillip advised that he and Cathy Fitzpatrick met with our Organist, Dr. Debra Atkinson to discuss combining the organist position with the Music Director position. Phillip reported Debra is agreeable to taking on the extra responsibilities associated with the Music Director position, but she asked for the salary to be raised to \$35,000. After a brief discussion, the following motion was made:

MOTION: (Dieckmann/Pate)

Approve Choirmaster salary of \$35,000 per year.

APPROVED.

Consider signers on financial accounts

Phillip reported that additional conversation was needed about this topic and he would like to table the discussion until the August Vestry meeting.

MOTION: (Timmons/Robbins)

Table agenda item "Consider signers on financial accounts" until the August Vestry meeting.

APPROVED.

CHECK-OUT

Cathy advised she will be meeting with the Downtown Safety Committee on Tuesday, July 25 and with the All Saints' Safety Task Force on Sunday, July 30. She advised that recently, in consultation with the Wardens, Phillip approved hiring an armed security officer to be on site during the serving hours at Saints' Brew during a two week period and for two Sunday morning services on July 9 and 16. The security officer will continue his presence during the Saints' Brew serving hours for an additional two weeks. She reported the process was followed which was set forth by the Safety Task Force and was a specific response to a specific situation.

CLOSE: With no further business, The Rev. Phillip Parker dismissed the Vestry meeting at 6:41 p.m.

Submitted by Tommie Moore, Clerk of the Vestry.

ATTACHMENTS TO THE MINUTES OF THE JULY MEETING:

- June 2023 financial reports
- June 20, 2023 Vestry minutes
- June 28, 2023 Vestry via email vote minutes
- July 10, 2023 Executive Committee minutes
- Christian Growth Commission report
- Christian Service Commission report
- Curate's report
- Gum Tree Gutter quote