

**ALL SAINTS' EPISCOPAL CHURCH
608 WEST JEFFERSON STREET
TUPELO, MISSISSIPPI 38804**

**MINUTES OF
MONDAY, APRIL 17, 2023
VESTRY MEETING**

PRESENT:

The Rev. Phillip Parker, Rector	Alice Alexander Carol Alvis	Joellen Murphree
Cathy Fitzpatrick, Sr. Warden Stephen King, Jr. Warden	Sue Ann Averett Caleb Bedillion Karen Dieckmann	Margaret Anne Robbins Grant Smith Ann Springfield
Tommie Moore, Clerk	Leila Keel	Donna Timmons

ABSENT: Rev. Becca Walton, Mike Fitzpatrick, Richard Pate, Ann Springfield

The Rev. Phillip Parker opened the meeting with a prayer at 6:01 p.m.

CHECK IN

ADDITIONS TO THE AGENDA: None

PROGRESS REPORTS FROM VESTRY AND CLERGY

Vestry goals/objectives:

- Be intentional about engagement with parishioners or newcomers (personal connection, lunch, coffee, etc.); Share social media posts
- Help to communicate liturgy explanations to the Parish.
- Increase Vestry attendance at services, events, programs, classes.
- Start each Vestry meeting by reviewing goals and reporting on specific progress.

The Vestry and Phillip reviewed the objectives set at the February Vestry Retreat. Several members noted ways in which they were intentional about engaging with parishioners and/or newcomers:

- ✓ made personal connections by having lunch, coffee, etc.
- ✓ attended potlucks
- ✓ attended Lunch Bunch
- ✓ greeted and introduced themselves to visitors/newcomers

Clergy goals/objectives:

- Clergy to communicate goals set at the Vestry Retreat.

- Publish journal of ongoing activities such as outreach in the community, broad pastoral care matters (no names or specifics) using Bishop Seage's published Journal in the Mississippi Episcopalian as a guide.
- Educate congregation about liturgy, terms, actions, etc.
- Coordinate efforts among clergy in responding to pastoral care matters.
- Each clergy member should retain a spiritual director and a therapist. Schedule one mental health day per month (not tied to vacation time or sick days).

Phillip and Becca submitted written reports generally outlining their activities for the month. Their reports are attached to these minutes.

CONSENT AGENDA:

- March 2023 financial reports
- March 20, 2023 Vestry minutes
- April 11, 2023 Executive Committee minutes
- Christian Growth Commission report - written
- Christian Service Commission report - written
- Christian Stewardship Commission report - written
- Jr. Warden's report – part of Executive Committee minutes
- Sr. Warden's report - part of Executive Committee minutes
- Curate's report - written
- Rector's Report - part of Executive Committee minutes

As an update to his report, Jr. Warden, Stephen King advised after many hours of research to find an affordable option to replace the Nursery deck he has several recommendations:

- A new deck be built using either 2x6 treated lumber or aluminum planks.
- The lumber boards would need to be treated and sealed once a year.
- A mesh tarp be purchased to shield the deck from direct sunlight.
- No sandboxes should be allowed on the deck, as this was determined to be part of the problem with the previous deck composite boards warping.
- Remove the iron fence and gate directly off the previous deck, which would open up more play space for children.

He has asked Esquire Construction to submit a bid for this project.

Drain Basin

Stephen reported the drain line behind the Church collapsed which caused standing water in that area. After he researched the problem, he found a new line will need to be run. He has received a bid from Ceasar Salinas in the amount of \$550 to replace the drain line.

MOTION: (Dieckmann/Averett)

Approved drain line replacement in the amount of \$550.

APPROVED.

Equipment Malfunction

Stephen reported on Good Friday a fill valve on the tea maker malfunctioned causing an overflow of

water in the beverage area and out into the Parish Hall. Absolute Cleaning and Restoration responded quickly and found moisture in the walls. After the water was removed, drying machines were set up in the flooded areas. Stephen advised that the coffee maker and tea maker would typically be installed in a kitchen area where there are floor drains. He noted the Executive Committee determined the tea maker is not used and at this point there was not a need to have the equipment repaired and moved to the kitchen. Stephen talked to Ken Jeter and the coffee maker has the same type of valve therefore being a risk for the same type of malfunction. He is working on options to move the coffee maker to the kitchen, where a drain is present.

MOTION: (Fitzpatrick/Bedillion)

Approve Consent Agenda as submitted and updated.

APPROVED.

BUSINESS:

Treasurer's report

A written report giving an overview of our financial status as of March 31, 2023 was submitted and is attached to these minutes. On behalf of the Treasurer, Mike Fitzpatrick, Cathy Fitzpatrick reported we have a \$13,000 surplus YTD. Expenses are running well below budget YTD.

MOTION: (Timmons/King)

Approve Treasurer's report as submitted and reviewed.

APPROVED.

CHECK-OUT:

Cathy advised that the Vestry will be responsible for the Sunday night, June 11 meal during Vacation Bible School. She will have more information at a later date.

Cathy also noted that, following the recommendation from the Safety Task Force, 2-way radios have been purchased and once training is complete, will be placed in the Nursery, Sunday School rooms and with the Verger on duty.

Leila Keel advised that she did some research about purchasing playground equipment and found one of the Montessori schools in Tupelo installed a playground, with new equipment and fence for approximately \$36,000.

CLOSE: With no further business, Phillip dismissed the Vestry meeting at 6:50 p.m.

Submitted by Tommie Moore, Clerk of the Vestry.

ATTACHMENTS TO THE MINUTES OF THE APRIL MEETING:

- March 2023 financial reports
- March 20, 2023 Vestry minutes
- April 11, 2023 Executive Committee minutes
- Christian Growth Commission report - written
- Christian Service Commission report - written
- Christian Stewardship Commission report – written
- Curate's report – written
- Rector's report – written