

**ALL SAINTS' EPISCOPAL CHURCH
608 WEST JEFFERSON STREET
TUPELO, MISSISSIPPI 38804**

**MINUTES OF
MONDAY, MARCH 28, 2022
VESTRY MEETING**

PRESENT:

The Rev. Phillip Parker	Caleb Bedillion	Joellen Murphree
Dinetia Newman, Sr. Warden	Karen Dieckmann	Richard Pate
Stephen King, Jr. Warden	Cathy Fitzpatrick	Kamme Riddle
Bud Nelson, Treasurer	Anna Fleming	Margaret Anne Robbins
Tommie Moore, Clerk		Grant Smith
		Donna Timmons

ABSENT: Michelle Hester, Mickey Gray, Mark Maharrey

VISITOR: Albert White, chair of the Saints' Brew Task Force

The Rev. Philip Parker called the meeting to order with a prayer at 6:06 p.m.

CHECK IN

ADDITIONS TO THE AGENDA: Curate Letter of Agreement

CONSENT AGENDA:

- February 2022 Financial reports
- February 21, 2022 Vestry minutes
- March 14, 2022 Executive Committee minutes
- Christian Growth Commission report
- Jr. Warden's report
- Sr. Warden's report
- Rector's report

MOTION: (Dieckmann/Riddle)

Approve Consent Agenda as submitted.

APPROVED.

MEDIATION IMPLEMENTATION TASK FORCE REPORT:

Phillip reported that the Mediation Agreements status report will be reviewed during the Vestry Retreat.

MOTION: (Timmons/Newman)

Approve Mediation Implementation Task Force report as given.

APPROVED.

STEWARDSHIP COMMITTEE REPORT: No report

BUSINESS:

Treasurer's report

Bud began his report by giving an overview of our financial status as of February 28, 2022. The written financial reports have been made a part of these minutes. Bud reported due to our bookkeeper's absence during a family illness and death, some of our January bills were paid in February, thus resulting in an inflated February expense report. Bud expects the expenses to normalize in March.

Bud reported the Capital Campaign revenue is approximately where he projected it would be. He noted now is the time to begin planning for debt reduction of the remaining balance on our building loan.

MOTION: (Pate/Fitzpatrick)

Approve Treasurer's report as given.

APPROVED.

Discussion of Saints' Brew cleaning bill issue

Stephen King advised the Vestry of the following:

All Saints' has charged Saints' Brew \$800 a month, through an accounting transaction, for their share of the monthly ServiceMaster cleaning bill. Starting in March, 2020, Saints' Brew moved to a "carry out" breakfast due to COVID concerns. At that time, ServiceMaster's hourly cleaning duties were greatly reduced.

In addition to the accounting transaction charging \$800 per month, in October 2020 until January 2022 (15 months), Saints' Brew was also mistakenly charged an additional \$800 monthly for cleaning services, which resulted in a total overcharge of \$12,000. In January 2022, the accounting mistake was discovered. At that time, ServiceMaster suggested that the cleaning charge All Saints' was charging Saints' Brew could be decreased by 40 % to 50% per month. This information resulted in an additional overcharge of \$8,800 (\$400 for 22 months). All of this information indicates, All Saints' owes Saints' Brew a total of \$20,800.

In February 2022, Stephen met with Program Administrator, Tommie Moore, Sr. Warden, Dineta Newman, Saints' Brew Task Force chair, Albert White, Saints' Brew Director Hannah Maharrey, and Rector, Phillip Parker to discuss the matter more fully. To be a good ministry partner and due to the fact that until April, 2016 Saints' Brew was not charged any cleaning fees, utilities, etc. Hannah recommended repayment to Saints' Brew of the overcharge of \$12,000 only.

Stephen reported that the group discussed, at length, ways to repay Saints' Brew for the overcharge:

1. Payback from the Reserve Funds (line item 8043) immediately
2. Payback over 2 years at \$500/month starting on April 1, 2022
3. Payback over 3 years at \$333.34/month starting on April 1, 2022

In addition, Phillip added that we are taking steps to reduce the possibility of another mistake like this from taking place in the future. These steps include the appointment of an Assistant Treasurer and the plans for a committee audit in the near future.

After a discussion, the following motion was made:

MOTION: (Fitzpatrick/Murphree)

Immediately repay Saints' Brew \$12,000 in one lump sum from line item 8043, "Vestry Capital/Discretionary Reserve Fund".

APPROVED.

The discussion then focused on the possibility of renegotiating our contract with ServiceMaster as Saints' Brew continues to serve a "to go" meal from the back door of the beverage area, and cleaning duties continue to be contained to the kitchen area. After a discussion, the following motion was made:

MOTION: (Riddle/Dieckmann)

Authorize Wardens, Stephen King and Dinetia Newman to renegotiate our contract with ServiceMaster to allow for reduced cleaning duties in the Saints' Brew serving area. All Saints' will begin charging Saints' Brew \$400/month for cleaning until such time Saints' Brew resumes in house dining.

APPROVED.

Consider appointment of Harry Dieckmann as Assistant Treasurer

Phillip submitted Harry Dieckmann for consideration as our Assistant Treasurer. Phillip advised Harry's attention to detail and thoroughness makes him an ideal candidate for this position. Several members voiced their support of Harry serving in this position.

MOTION: (Bedillion/King)

Approve Harry Dieckmann to serve as our Assistant Treasurer.

APPROVED.

Consider appointment of two Endowment Trustees: Bill Morgan and Corky Springfield

Dinetia submitted Bill Morgan and Corky Springfield for consideration as Endowment Fund Trustees. Dinetia reported that David Alford has resigned as a Trustee as he recently took over the management of All Saints' Brokerage account and felt serving simultaneously as a Trustee would be a conflict of interest. Fred Page has served his full term of three years which expired in February 2022. Dinetia recommended that Bill Morgan be appointed as a Trustee to fill David Alford's term which will expire in February 2024 and Corky Springfield be appointed as a Trustee to fill the open slot which will expire in 2025.

MOTION: (Fitzpatrick/Timmons)

Approve the appointment of Bill Morgan as an Endowment Fund Trustee to fill the unexpired term of David Alford. Bill's term will expire in February 2024.

Approve the appointment of Corky Springfield as an Endowment Fund Trustee to fill the open slot with the term expiring in February 2025.

APPROVED.

Consider approval of Margaret Anne Robbins as co-chair of the Care Team

Phillip submitted Margaret Anne Robbins for consideration as co-chair of the Care Team. Margaret has been a member of the Care Team for several years and has been focused on welcoming newcomers as part of her work with the team. Joellen Murphree will continue her work as co-chair of the Care Team.

MOTION: (Newman/Riddle)

Approve Margaret Anne Robbins as co-chair of the Care Team.

APPROVED.

Consider approval of Allison Bedillion as chair of the Neighborhood Life committee

Tommie Moore submitted Allison Bedillion for consideration as chair of the Neighborhood Life committee. Tommie noted that Allison and her family live in the area surrounding our campus and will be a good liaison between the church and neighborhood.

MOTION: (Dieckmann/Timmons)

Approve Allison Bedillion as chair of the Neighborhood Life committee.

APPROVED.

Curate Letter of Agreement

Phillip advised that he and Dinetia have worked with the Curate candidate to form a Letter of Agreement using the standard letter from the Diocese of Mississippi. He highlighted several areas, such as cell phone allowance, moving expenses and start date (June 1, 2022). Phillip stated that the Curate's ministry and its specific responsibilities will be further developed once she arrives and begins her ministry with us.

Vestry Retreat information

Phillip reminded the Vestry of their retreat scheduled for April 1 & 2. He stated the agenda would include discussions on radical hospitality to include church safety and a review of the progress status of our mediation agreements. There will also be time built into the retreat for worship and Centering Prayer.

CHECK-OUT

CLOSE: With no further business, Phillip closed the Vestry meeting at 7:42 p.m.

ATTACHMENTS TO THE MINUTES OF THE MARCH MEETING:

February 2022 Financial reports

February 21, 2022 Vestry minutes

March 14, 2022 Executive Committee minutes

Christian Growth Commission report

Synopsis of Saints' Brew cleaning bill issue