

**ALL SAINTS' EPISCOPAL CHURCH
608 WEST JEFFERSON STREET
TUPELO, MISSISSIPPI 38804**

**MINUTES OF
MONDAY, JULY 19, 2021
VESTRY MEETING**

PRESENT:

The Rev. Phillip Parker	Caleb Bedillion	
Dinetia Newman, Sr. Warden		
Fred Cannon, Jr. Warden	Karen Dieckmann	Kamme Riddle
	Anna Fleming	Grant Smith
Tommie Moore, Clerk	Stan Furr	Donna Timmons
		Paul White (by phone)

ABSENT: Bud Nelson, Michelle Hester, Art Chambers, Mickey Gray, Mark Maharrey, Mary Jane Meadows.

The Rev. Phillip Parker opened the meeting with a prayer and scripture reading at 6:00 p.m.

CHECK IN

ADDITIONS TO THE AGENDA:

- Discussion regarding COVID guidelines
- Additions to the Jr. Warden's report
- Additions to the Sr. Warden's report

CONSENT AGENDA:

- June 2021 Balance Sheet and Revenue & Expenses report
- June 21, 2021 Vestry minutes
- July 12, 2021 Executive Committee minutes
- Christian Growth Commission report
- Christian Service Commission report
- Christian Stewardship Commission report
- Jr. Warden's report
- Sr. Warden's report
- Rector's report

MOTION: (Riddle/Dieckmann)

Approve Consent Agenda as submitted.

APPROVED.

MEDIATION IMPLEMENTATION TASK FORCE REPORT:

Donna Timmons reported that she and Phillip will schedule a meeting of the Mediation Implementation Task Force in August to review the status of the agreements.

STEWARDSHIP COMMITTEE REPORT: No report

BUSINESS:

Treasurer’s report: See Executive Committee minutes for initial report. No additional report submitted.

Discussion of Mississippi United to End Homelessness License Agreement

Sr. Warden, Dinetia Newman reported that she has worked with our Chancellor, Reed Hillen to draft a License Agreement renewal between All Saints’ and Mississippi United to End Homelessness (MUTEH). Dinetia stated that MUTEH will no longer need the extra space in the Christian Education office to store donations as they have secured several rooms at Helping Hands at no charge. MUTEH would like to have a table in the Christian Education office as a place to have private, work related phone conversations (the office space they have at All Saints’ is shared by 4 MUTEH team members). The wording in the Agreement was changed to reflect this need. The rent will remain the same (\$350 monthly), and includes the office space, utilities, cleaning services and WIFI. She noted that the 1-year Agreement is dated effective August 1, 2021, but the date may have to be changed as the document will need to be reviewed by MUTEH’s office in Jackson.

After a brief discussion, the following motion was made:

MOTION: (Cannon/Bedillion)

Approve License Agreement between All Saints’ and Mississippi United to End Homelessness (MUTEH) as submitted.

APPROVED.

Discussion of Pathway Montessori School License Agreement

Sr. Warden, Dinetia Newman reported that she has worked with our Chancellor, Reed Hillen to draft a License Agreement renewal between All Saints’ and Pathway Montessori School. Dinetia stated that there were no substantive changes made to the Agreement. The space rented and the amount of the rent (\$600 monthly for 3 rooms) remain the same. After a brief discussion, the following motion was made:

MOTION: (Cannon/Timmons)

Approve License Agreement between All Saints’ and Pathway Montessori School as submitted.

APPROVED.

Discussion of Sexton’s job description

Tommie Moore opened the discussion by advising that several of the responsibilities listed in the Sexton’s job description no longer apply to that position. She recommended the following changes: remove sweeping the Nursery deck as it is now handled by our lawn service; delete HVAC maintenance as these items are now handled by our preventative maintenance contract with Loar Services.

MOTION: (Cannon/Smith)

Approve revised job description for the Sexton position as submitted.

APPROVED.

Consider purchase of new flower refrigerator

Tommie advised that Deanna Alford, chair of the Flower Guild has researched options to purchase a larger flower refrigerator, as the one they currently have is too small for a lot of their arrangements. She reported that Deanna found a larger flower refrigerator for \$1,608.75 (includes tax). She plans to use the grant money Flower Guild received from the Endowment Trustees in the amount of \$500 with the balance of \$1,108.75 to be funded from the Flower Guild restricted account line item 8013. Deanna hopes to either sell or trade in the old flower refrigerator to help offset the cost of the larger one.

MOTION: (Newman/Cannon)

Approve purchase of a larger flower refrigerator at a cost of \$1,608.75, using \$500 from the Endowment Trustees grant, with the balance of \$1,108.75 funded from the Flower Guild restricted account line item 8013.

APPROVED.

Revisit Troop 85's request to purchase new tents

Old Business – see Vestry minutes dated June 21, 2021

Tommie Moore advised that the Unit Committee met to discuss the Vestry's proposal to split the cost of new tents for Troop 85, approximately \$2,400, with 1/3 of the funds coming from All Saints', 1/3 of the funds coming from Pack 85 and 1/3 of the funds coming from Troop 85. She reported that Ty Robinson, Unit Committee chair advised that at this time they will not partially fund the purchase of new tents from Pack 85's account. The Unit Committee requested that All Saints' fund 1/3 of the cost in the amount of \$800 and Troop 85 would fund the balance of the purchase up to \$1,600.

MOTION: (Cannon/Dieckmann)

Approve funds in the amount of \$800 to be used by Troop 85 to purchase new tents. \$700 will come from Restricted account, line item 8154, Boy Scout Troop 85 (money All Saints' set aside to be used for Troop 85 needs) and \$100 from the Rector's Discretionary Fund.

APPROVED.

Update on how other churches structure Wednesday evening meals/programming

Phillip advised that we will have one potluck supper in August. Beginning in September, we will offer Wednesday evening meals and programs twice a month. Dinetia reported that she hoped to have a conversation with other churches about their structure on Wednesday nights and how they handle the meal portion of the night but has not been able to reach her contact who volunteers her time cooking for her church on Wednesday nights. She hopes to have the conversation before the next Vestry meeting. Initial plans are being made to start with potluck suppers each time, allowing time for fellowship (30 minutes) followed by programs or services (45 minutes). More details will be shared as plans are developed.

Discussion regarding COVID guidelines

Phillip opened the discussion by noting the number of new COVID cases continues to rise in Mississippi. With a low percentage of residents in Mississippi vaccinated Phillip felt a discussion was in order to determine safe practices during this time. In consultation with The Rev. Dr. Billy Walton, Deacon and Physician, Phillip advised that he will encourage parishioners to wear a mask if they are not vaccinated, practice social distancing, limit physical contact during the peace and have hand sanitizer available for use. A discussion followed. The Vestry was in agreement with the recommendations of Phillip and Billy.

Additions to the Jr. Warden's report

Jr. Warden, Fred Cannon reported that he informed the Executive Committee of the three HVAC units that need repair: the unit that services the Conference room zone; the unit that services the Children's Choir zone; and the Parish Hall unit. The Executive Committee approved the repairs to the Conference room zone unit and the Children's Choir zone unit in the amount of \$932.73 plus tax for each unit. The Executive Committee affirmed the decision to have the Parish Hall unit repaired at a cost of \$2,226.22 plus labor.

Fred advised that some type of clothes rack is needed to hang our tablecloths so they will be better organized. Bob Moore and Tony Alford researched options and found a commercial grade clothing garment rack with shelves that will work for our purposes. The cost of the rack is \$135.88.

MOTION: (Timmons/Riddle)

Approve purchase of clothing garment rack with shelves at a cost of \$135.88.

APPROVED.

Additions to the Sr. Warden's report

Dinetia thanked the Vestry for their participation in hosting the Coffee Alley time on Sunday mornings. She advised that she is working on simplifying the food offered and possibly only offering donuts if the cost is reasonable.

Karen Dieckmann advised that she is working with an anonymous donor to have a more permanent solution to the name tags being used on Sunday mornings. The permanent nametags will be made at no cost to the church. They hope to have the permanent nametags ready for use by September. Dinetia will work with Karen to strategize the process.

CHECK-OUT

CLOSE: With no further business, Phillip closed the Vestry meeting with a prayer at 7:46 p.m.

ATTACHMENTS TO THE MINUTES OF THE JULY MEETING:

June 2021 Balance Sheet and Revenue and Expenses report

June 21, 2021 Vestry minutes

July 12, 2021 Executive Committee minutes

Christian Growth Commission report

Christian Service Commission report

Loar estimate to repair Children's Choir zone HVAC unit

Loar estimate to repair Conference room zone HVAC unit

Flower refrigerator quote

MUTEH License Agreement

Pathway Montessori School License Agreement

Sexton revised job description