

**ALL SAINTS' EPISCOPAL CHURCH  
608 WEST JEFFERSON STREET  
TUPELO, MISSISSIPPI 38804**

**MINUTES OF  
JUNE 8, 2020  
EXECUTIVE COMMITTEE MEETING**

**PRESENT:**

The Rev. Phillip Parker	Harry Dieckmann
Deanna Alford, Sr. Warden	Cathy Sparks
Fred Cannon, Jr. Warden	
Mike Fitzpatrick, Treasurer	
Tommie Moore, Clerk	

**ABSENT:** None

The Rev. Phillip Parker opened the meeting with a prayer at 6:05 p.m.

**CHECK IN**

**ADDITIONS TO THE AGENDA:** Seminary support for Rufus Van Horn

**TREASURER'S REPORT**

Mike reported that our total revenue for May was down approximately \$12,000, with pledge offerings accounting for approximately \$8,000 of that deficit. Expenses were \$2,280.95 below budget. Mike noted that our Property & Casualty premium was paid in May. There were very few program expenses in May. Mike reported that we were able to meet our expenses for the month without having to use any of the funds we received from the Payroll Protection Program. Mike reported that the funds we are receiving for the Capital Campaign are about what he projected to receive at this time of year.

**MOTION:** (Cannon/Dieckmann)

Approve Treasurer's report as given.

**APPROVED.**

**CHRISTIAN GROWTH COMMISSION REPORT:** No report

**CHRISTIAN SERVICE COMMISSION REPORT:**

A partial report was submitted in writing. A more complete report will be submitted to the Vestry.

**MOTION:** (Cannon/Sparks)

Approve Christian Service Commission report as submitted.

**APPROVED.**

**CHRISTIAN STEWARDSHIP COMMISSION REPORT:** No report

**JR. WARDEN REPORT:**

Fred Cannon advised that he will be meeting with our Church Mutual representative at the end of June to do a walk-thru of our property.

Fred reported that a broken sprinkler head was noted in the program facility and was repaired. He is researching to see if the repairs and the preventative maintenance work that Fireline and E-Fire do for us can be accomplished and simplified using only one company.

**MOTION:** (Alford/Dieckmann)

Approve Jr. Warden's report as given.

**APPROVED.**

**SR. WARDEN REPORT:** No report

**RECTOR'S REPORT:**

Phillip reported that All Saints' will be resuming in-person services on Sunday, June 14 at 8:30 and 10:45 a.m. with some restrictions:

- Worship services will be held in the Parish Hall, to allow for the appropriate distancing between individuals and family members and the ease of disinfecting and sanitizing the space between the services.
- We will limit the size of the congregation to 40, following the guidelines of the Diocese.
- If the service is full when an RSVP is received, we will ask that the person consider another service.
- Attendees will need to check in with an Usher on the day of the service. They will ask for names of those attending. This information will be held in Phillip's office. We are only asking in case we hear of someone becoming sick and there is a need to inform those at that service.
- We will not have Books of Common Prayer or Hymnals available. All needed materials will be in a bulletin. People are encouraged to bring their own BCP.
- We ask that six feet of distance is maintained while entering and exiting the building.
- Masks are encouraged. We are attempting to have some available but do encourage everyone to bring their own. Hand sanitizer will be available.
- Physical contact outside of family groups will be discouraged during the passing of the Peace.
- We will have a fixed place for pledges, donations, and gifts. Plates will not be passed.
- Communion will be received in stations with only the wafer being distributed.
- The Celebrant will wear a mask during the distribution of communion and will use hand sanitizer.
- We will limit the number of communicants coming forward at one time to receive communion.
- There will be no congregational singing. Singing is a major source of possible infection.
- We will dismiss in a manner that allows for appropriate distancing.

- A bin will be available for the collection of bulletins.
- We will continue live streaming our services on our Facebook page.

A discussion followed about the procedures for handling the offering. It was decided that the Verger on duty each Sunday will gather the offering from both services and place it in the safe. Bookkeeper, Michele McBride will make the deposit on Mondays.

**MOTION:** (Sparks/Alford)

Approve Rector’s report as given.

**APPROVED.**

**BUSINESS:**

**Discussion of Pathway Montessori School rent suspension**

Phillip opened the discussion by advising the Executive Committee that he had a conversation with Marsha Kiste, owner of Pathway Montessori School about the payment of rent for June. He stated that Marsha is very willing to pay the full rent due for June now that PMS has reopened. He stated that they have resumed their normal summer days/hours of Tuesdays and Thursdays, 9:00 a.m. – 2:30 p.m. Phillip asked the Executive Committee their thoughts on suspending the rent for PMS for the month of June, due to the fact that the school has experienced some drop in enrollment due to the COVID-19 closure/quarantine which lasted approximately three months. A discussion followed. The Executive Committee agreed they would recommend to the Vestry that the June rent for Pathway Montessori School be suspended for the month of June with full rent payment resuming in July.

**MOTION:** (Alford/Sparks)

Recommend to the Vestry that the June rent for Pathway Montessori School be suspended for the month of June with full rent payment resuming in July.

**APPROVED.**

**Seminary support for Rufus Van Horn**

Phillip opened the discussion by advising that he has received information from Rufus Van Horn regarding his expenses for the School of Theology at Sewanee. He reported that in conversation with Rufus, Phillip concluded that he would be comfortable offering \$1,200 - \$1,500 yearly for his support. After a brief discussion, the Executive Committee agreed to recommend to the Vestry to pledge \$1,500 yearly to Rufus Van Horn’s support during his time in seminary. Mike suggested that this support be sent each year in one lump sum at the beginning of August.

The Executive Committee reviewed the business to come before the Vestry and set the agenda.

**CHECK OUT**

With no further business, The Rev. Phillip Parker closed the Executive Committee meeting with a prayer at 7:34 p.m.

Submitted by Tommie Moore, Clerk of the Vestry

**ATTACHMENTS TO THE MINUTES OF THE JUNE MEETING:**

April 2020 financial reports and Bookkeeper’s report