

A Wedding Customary

for

All Saints'

Episcopal Church

Tupelo, Mississippi

Revised June 2016

**GUIDELINES FOR COUPLES
DESIRING HOLY MATRIMONY
AT ALL SAINTS' EPISCOPAL CHURCH**

"We understand the teaching of the church that God's purpose for our marriage is for our mutual joy, for the help and comfort we will give to each other in prosperity and adversity, and, when it is God's will, for the gift and heritage of children and their nurture in the knowledge and love of God. We also understand that our marriage is to be unconditional, mutual, exclusive, faithful, and lifelong; and we engage to make the utmost effort to accept these gifts and fulfill these duties, with the help of God and the support of our community."

Marriage Declaration of Intention

PREFACE

Welcome to All Saints'. We are happy to share in your feelings of joy about your upcoming wedding. These liturgical, canonical and other guidelines will help you to plan your wedding and, we hope, answer common questions about weddings in The Episcopal Church and at All Saints'. To ensure effective communication and planning and to preserve limited staff resources, the parish staff or respective committee conducts all wedding planning and coordination with the couple.

Christian marriage is a solemn and public covenant between two people in the presence of God. In The Episcopal Church, this "solemn and public covenant" is attended with dignity, order, beauty, and respect for things holy because Christian Marriage is a sacrament of the Church. A "sacrament" is a specific religious act employing the use of things common and ordinary, i.e., bread, wine, water, words, human touch, and rings. Through these outward and visible signs, the increase of God's grace is radically available in a way not possible in secular, perfunctory ceremonies, pageants or social customs which serve only to mark occasions. Sacraments overtly incorporate the act into the mysterious and holy intention of God for God's creation.

The universal and natural inclination for the union of two people is offered at God's Altar in order that God may become a partner in the union. In this partnership, grace is afforded which, if reliance is placed upon it, will enable the persons concerned to fulfill the obligations involved, and to rise to the unique opportunities, however grave. The exchange of vows, the blessing of rings, the binding of hands, and the nuptial blessing are outward and visible signs of holy grace conferred upon a lifelong commitment.

Because we are speaking of a sacrament, and not some secular, social expectation or nicety, an Episcopal parish establishes policies and practices to protect the sacred character of the service. This parish seeks to guarantee to the married couple the kind of liturgical dignity and drama, rooted in sound Christian theology, which will assure all those present that what has now begun is not only natural, but holy and permanent.

As a parish in the Episcopal Diocese of Mississippi, All Saints' operates within the traditions and requirements of The Episcopal Church, including canon law and the provisions of the *Book of Common Prayer* and *I Will Bless You, and You Will Be a Blessing, Revised and Expanded 2015*. These standards give us the structure that provides you with spiritual support and guidance. The church intends these requirements to keep the service focused on your marriage to each other in the presence of God and with God's blessing. **Christian marriage is first of all a public liturgy of the Church, and therefore a service of worship. This means that we follow the standards and practices common to all occasions of worship in The Episcopal Church.** The rest of this booklet will help you to understand how these standards and practices will affect the decisions you must make.

WHO MAY BE MARRIED AT ALL SAINTS'

All marriages solemnized at All Saints' Episcopal Church are performed according to the rites of *The Book of Common Prayer*, and if applicable, the rites contained in *I Will Bless You, and You Will Be a Blessing, Revised and Expanded 2015*, with a priest or bishop of The Episcopal Church presiding. Our church is not a wedding chapel and the use of our facilities is not available to non-members. In order for a couple's marriage to be performed at All Saints', the couple must meet at least one of the following conditions:

1. At least one of the two persons is a baptized member of All Saints';

or

2. At least one of the two persons has a family member at All Saints' who is a confirmed communicant in good standing, and the Rector approves performing the marriage service at All Saints'. In general, this provision may apply if:
 - a. The couple does not reside locally; and/or
 - b. The couple does not have a current church home.
 - c. If the couple has a church home (whether local or not), the couple's priest or pastor must agree that the wedding will be conducted at All Saints'.

or

3. The applicants are seeking to be confirmed in The Episcopal Church. Such applicants will be actively participating in a confirmation preparation course.

Although we intend the provisions of this policy to apply to all situations, in exceptional circumstances the Rector may make exceptions to this policy. Any such exceptions are at the sole discretion of the Rector.

It is within the discretion of any member of the clergy of The Episcopal Church to decline to solemnize any marriage for any reason.

SETTING A DATE

The couple must meet with a priest on staff at All Saints' before the couple can reserve a date for a wedding or make arrangements for the use of All Saints' facilities in connection with a wedding. Because of potential scheduling conflicts and the requirements of pre-marital counseling, All Saints' requires ninety days' notice before a wedding can be scheduled. More time is preferred and exceedingly helpful. In general, we do not schedule weddings on Sundays, during the seasons of Advent or Lent, or on major days in the church calendar (Christmas Day, Easter Day, etc.). All scheduling of weddings is subject to the Rector's or other officiating clergy's schedules and the activities of the parish.

At this first meeting with the priest, the couple and the priest will choose a wedding date that is available on the parish's calendar and that allows an appropriate amount of time for pre-marital counseling. So as to ensure proper planning and effective communication and to preserve limited staff resources, all wedding planning and coordination occurs between the couple, on the one hand, and the appropriate member of the parish staff or respective committee, i.e., priest, program administrator, musician, Flower Guild chair, etc., on the other.

The couple is responsible for contacting All Saints' Organist/Choirmaster to plan the music (see the section titled "The Wedding Music" which follows) and the Chair of the Flower Guild to make arrangements for flowers (see the section titled "The Wedding Flowers" which follows). The couple must contact the Organist/Choirmaster and the Chair of the Flower Guild as soon as the couple and the priest have scheduled the date of the wedding. If the Parish Hall will be used for the rehearsal dinner and/or reception, the couple is also responsible for contacting, and contracting directly with, the cleaning service for the cleaning of that and adjoining spaces on the church grounds.

PRE-MARITAL COUNSELING

The Episcopal Church requires all persons who are seeking marriage in the Church to receive

pre-marital counseling. The clergy of All Saints' typically require a minimum of five sessions; additional sessions may be required at the clergy's discretion. The couple must schedule these sessions with the clergy person. Each session typically lasts 90 minutes.

The Bishop of Mississippi requires that those seeking remarriage following divorce complete all pre-marital counseling sessions at least 45 days prior to the wedding (it is advisable to plan for additional days during certain times of the year). This allows all paperwork to be completed and submitted to the Diocesan Office in a timely manner. See the following section for additional information on this requirement.

In the case of couples who live out of town, the couple may arrange for another Episcopal priest or licensed marriage counselor to conduct the pre-marital counseling. The Rector must approve any such arrangement prior to commencing the pre-marital counseling. The couple will authorize the person providing this out-of-town counseling to release a counseling report to the Rector and to discuss this report with the Rector.

The couple must successfully complete the pre-marital counseling sessions and, if applicable, obtain the Bishop's approval to proceed with the wedding before invitations to the wedding are mailed. "Save the Date" notices may be mailed before pre-marital counseling sessions have been completed or the Bishop's permission to remarry received.

Pre-marital counseling offers spiritual guidance and a candid examination of the couple's relationship. This is not a time for "problem solving!" The priest is not a therapist and will not offer clinical advice, although he may suggest or require such advice for the couple.

In addition, under diocesan rules, the couple must return for a session of counseling four to six months after the wedding and again for a session of counseling one year after the wedding. If for some reason it is not feasible for the couple to do this at All Saints', the priest of another parish may fulfill this requirement.

Pre-marital counseling also allows the couple and the priest to develop or enhance their relationship with one another. This greatly deepens the personal dynamics of the wedding. This is just as important to the priest as it is for the couple, inasmuch as it makes his or her ministry deeper and more personal. An accelerated or abbreviated schedule of pre-marital counseling defeats these purposes and thus cannot be accepted.

You should also know that most people very much enjoy pre-marital counseling. (It probably isn't what you think!). You should expect to incur expenses for compatibility testing undertaken during your premarital counseling.

REMARRIAGE

Previously divorced people may be married in the Church. Both experience and theology tell us that marriage following a divorce can be a significant vehicle for God's grace in healing brokenness in human life. The Bishop of Mississippi must approve a marriage if either member of the couple has been previously married and divorced. A priest in The Episcopal Church may not celebrate the marriage of persons who have been divorced without the Bishop's approval. This is an indication of how seriously The Episcopal Church views the sacramental nature of Holy Matrimony. The Bishop will not grant approval for re-marriage unless there is a period of at least one year between the date of the final decree of divorce and the proposed date of the new marriage. A blessing of a marriage of previously divorced persons performed by civil or other religious officials may not be blessed until the requirements noted above have been met.

The church has designed these procedures to help make sure that the members of the couple have dealt with any unresolved issues from a previous marriage or marriages, have gained appropriate insights from the failure of the earlier marriage(s), and to assure that any children from the former marriage(s) have been properly considered in the formation of a new family. Requests for a fourth or subsequent marriages will not be approved by the Bishop and will not be submitted to the Bishop for consideration.

It is the priest's responsibility to make a recommendation to the Bishop about remarriage in the church. The priest will make this determination based on the premarital counseling sessions described above. The same standards apply as for first-time marriages.

Please be aware that the priest cannot proceed with the marriage of previously divorced persons without approval from the Bishop. The couple must account for this when setting a wedding date.

THE MARRIAGE LICENSE

The couple is responsible for obtaining a valid marriage license and for complying with all other legal requirements for marriage. The couple must bring the license to the officiating priest at the rehearsal. The wedding cannot take place without a valid license. ***Failure for any reason to bring the marriage license to the rehearsal means the officiating priest shall not perform the wedding.*** After the wedding, the parish office will return the license, duly signed by the officiating priest, to the Clerk of the Court for recording by the Clerk.

PLACE OF WEDDING: CHAPEL / CHURCH

Both the Church and Chapel are available for weddings. A couple may choose the Chapel for smaller weddings. The Chapel seats 90 people including the wedding party. The Church seats 225 comfortably.

WORSHIP

The clergy, the couple, and all other parties in the wedding are subject to the provisions of the service for the Celebration and Blessing of a Marriage (*Book of Common Prayer*, pp. 422-432), the Blessing of a Civil Marriage (*Book of Common Prayer*, p. 433) and, if applicable, the marriage liturgies contained in *I Will Bless You and You Will Be a Blessing, Revised and Expanded 2015* (available for use by same-sex couples). The couple should read these materials and be familiar with the available options (especially choices of scripture in these liturgies). The Blessing of a Civil Marriage permits couples who have been married outside of the Church to receive the Church's blessing on their marriage. Couples seeking this blessing are subject to the provisions of this customary that apply to couples seeking to be married and, in the case of remarriage following divorce, approval by the Bishop (see above).

We ask that couples intending to be married at All Saints' regularly attend services at All Saints' prior to the marriage, if this is at all possible. We believe that regular worship in a Christian community is an important part of the spiritual life of any Christian. Regular worship is an intentional way of inviting God into the couple's relationship. Attending services at All Saints' also helps the couple to become familiar with the worship space and the way worship is conducted here and to become acquainted with the All Saints' community in which the couple has chosen to celebrate its marriage.

FINAL RESPONSIBILITY FOR THE SERVICE

As in every service of the Church, the Rector or other officiating priest is charged by canon law with the final responsibility for determining the appropriateness of all arrangements and details.

THE SERVICE BULLETIN

One month prior to the wedding, the couple should meet with the parish's Program Administrator in order to finalize plans for a wedding service bulletin containing the order of service. A service bulletin is particularly helpful for members of the congregation who are not

familiar with Episcopal liturgy. Bulletins may be prepared in one of two ways. The church office may prepare the bulletin, in which case the couple must provide to the church complete names of all participants, readings, and music at least three weeks prior to the wedding date. Please note: the church office does not offer graphic design services or other professional services; rather, it provides straightforward and attractive bulletins in the form which is followed within the parish so as to allow people attending the service to participate in the worship service. If the bulletin is prepared by outside printers or others, the Rector must approve the content and format of the bulletin at least three weeks prior to the wedding. Examples of bulletins from previous weddings can be provided upon request.

PHOTOGRAPHY AND VIDEOGRAPHY

Except as detailed below, All Saints' recommends that the couple take photos before the marriage service. The photographer must finish any photographs at least one hour before the service begins. Photographs with clergy, acolytes, and other participants in the service must be taken following the wedding service, before the reception. Generally, the clergy and other participants in the service cannot be available for pictures prior to the service because of the need to be attentive to service details.

To preserve the integrity of a wedding as a service of worship, no photography or bright artificial lights are permitted in the church during the service. So as not to be distracting to participants or guests at the wedding, no photographs whatsoever may be taken during the liturgy itself. The photographer may stand in the narthex and photograph the couple as they leave the Church. The service may be videotaped provided that the video camera is mounted on a stationary tripod in a location approved in advance by the officiating clergy person. The videographer may not use any lights other than the existing light in the church. In addition, the videographer must not distract members of the congregation in any way.

It is the responsibility of the couple to inform family, friends and photographers that they may not take photographs or videos during the service. *Violations of this guideline will result in the priest halting the service.*

THE HOLY EUCHARIST

The celebration of Holy Communion is always an appropriate part of a wedding. In The Episcopal Church, Holy Communion is open to all baptized Christians; everyone who wishes to receive the sacramental bread and wine may do so by coming to the rail. Be assured that those who choose not to receive Communion will not feel singled out or embarrassed in any way. It is also important to remember that the very nature of Communion will not allow for only the couple to receive the sacrament; if Communion is celebrated it must be offered to all in attendance.

If a couple chooses to have Communion during its wedding, it is the couple's responsibility to notify the church office of the expected number of communicants. All Saints' will provide ushers to assist with Communion, as this allows the service to run more smoothly. If a couple wishes to select its own ushers, the ushers selected by the couple must work together with one or more ushers from All Saints'. All Saints' will provide acolytes and chalice bearers from the parish since these people will be familiar with Communion procedures at All Saints'. The Communion Service also requires an intercessor who will lead the Prayers of the People. A couple may choose an intercessor or the church office will be glad to schedule one. The Parish Altar Guild will provide support and assistance to the Rector or other officiating clergy in preparing the Church or Chapel for Holy Matrimony and Holy Eucharist.

THE WEDDING MUSIC

The couple is responsible for making an appointment with the parish Organist/Choirmaster at least two months prior to the wedding date for consultation about music and arrangements. It is All Saints' policy that the parish Organist/Choirmaster has the right to play at all weddings at All Saints', unless the parish Organist/Choirmaster chooses not to do so. If you have a specific request for another organist, other arrangements may be possible, if approved in advance by the Rector *and* the Organist/Choirmaster. If the parish Organist/Choirmaster is available to play for a wedding and the couple wishes to select another organist, then the couple will owe the parish Organist/Choirmaster a bench fee of \$150, in addition to any fees charged by the organist selected by the couple. The parish Organist/Choirmaster remains responsible for approving music selections even if he/she does not play for the wedding.

Because a wedding is a service of worship of The Episcopal Church, pop, secular, or program music may not be used. Appropriate music includes that detailed on Appendix II attached. Certain secular music, while having beauty and romantic meaning, does not fit with the sacramental nature of Holy Matrimony and is best reserved for the reception and other events. The wedding marches from Wagner's Lohengrin and Mendelssohn's A Midsummer Night's Dream are not used. Music is appropriate only at those points in the service designated by the rubrics in the *Book of Common Prayer* or *I Will Bless You and You Will Be a Blessing*.

Soloists, instrumentalists, or the All Saints' Choir can be used for the wedding service, if approved by the Organist/Choirmaster. The couple will be responsible for any fees charged by such musicians. The use of instrumentalists will require additional rehearsals with the parish Organist/Choirmaster and accordingly additional fees will be due to the Organist/Choirmaster.

Final approval of music and all musicians rests with the Rector, in consultation with the Organist/Choirmaster.

THE WEDDING FLOWERS

The Flower Guild oversees the floral arrangements in the church, either by providing and arranging the flowers used in the wedding and reception or coordinating with outside florists who perform these services. Under the direction of the priest performing the wedding, the Altar Guild oversees the preparation of the liturgical space, altar, vessels, linens and candles used in the service.

Within two weeks of first meeting with the clergy person, the couple must make an appointment with the Flower Guild Chair to discuss flowers for the wedding. The Flower Guild Chair will provide details about the use of flowers during the wedding. In general terms, two floral arrangements adorn the Altar, as in all other services of worship at All Saints'. Such arrangements are subject to height and other restrictions; the Flower Guild Chair will provide details of those restrictions. Likewise, the Altar Guild will place candles in the church only as liturgically appropriate.

Additional floral arrangements, candles (such as unity candles), or decorations will not be permitted in the church. The focus of the marriage service is on the couple being married and the miracle of God's grace and love in joining the couple together. Additional floral arrangements, candles, or decorations distract from this focus and are not allowed.

The Flower Guild can provide, for a negotiated fee, all flowers and arrangements for the wedding and reception. The two floral arrangements and other flowers such as boutonnieres used in the wedding and flowers used in the reception may be provided by other florists but all restrictions as to number, size, etc. must be adhered to and followed.

We suggest that the chancel flowers remain for the Sunday services following the wedding. The Sunday Service bulletin will indicate that, in addition to the regular memorials, the flowers are given "in thanksgiving for the marriage of _____."

ACOLYTES

The couple may choose a relative or friend to serve as an acolyte if the person is an acolyte in another Episcopal parish. Small children may not be chosen for this role. If preferred, the Program Administrator can provide one or more acolytes from among All Saints' parish. Acolytes will be vested in a white alb, according to the custom of the parish.

RING BEARERS / FLOWER GIRLS, ETC.

The use of small children as participants in the wedding liturgy can distract from the holy nature of the liturgy. The decision whether or not to include small children as members of the wedding party can be difficult. While including small children may be meaningful to family and friends, or otherwise pleasing for sentimental reasons, young children cannot understand the nature of a wedding as liturgical worship. Moreover, the special instructions they must follow and the highly visible roles they are asked to play often intimidate or overwhelm them, and this may not be evident until the day of the wedding. The clergy will be happy to discuss with the couple any arrangements the couple might wish to make that include small children in the wedding. Such arrangements can be appropriate, as long as they are carefully considered, planned and managed.

A NOTE ABOUT RING BEARERS: Should a couple choose to use a ring bearer who will be part of the wedding procession, please keep in mind that the ring bearer will process with the actual rings. All Saints' does not allow ring bearers to process with "dummy" rings. The liturgy itself is real, and so everything used in the liturgy is real. A ring bearer will be carrying the actual rings the couple will exchange and wear throughout your marriage -- so choose ring bearers carefully!

THE WEDDING REHEARSAL

Wedding rehearsals are normally held on the afternoon or evening before the wedding day. Please emphasize to everyone in your wedding party the importance of being on time, as the rehearsal involves many individuals and arrangements. Except in unusual circumstances, a rehearsal will last 60-90 minutes. Please keep this fact in mind when scheduling a rehearsal dinner.

The officiating priest conducts the rehearsal with help from the parish Organist/Choirmaster. All Saints' does not permit wedding consultants to participate in the rehearsal or the wedding.

(PLEASE NOTE: The couple is required to participate fully in the rehearsal. Participating in the rehearsal will also make the couple more familiar with their role in the liturgy and more comfortable on the day of the wedding. No "stand-in brides" are allowed.)

DINNERS & RECEPTIONS AT ALL SAINTS'

The parish hall is available for rehearsal dinners and wedding receptions. If a couple chooses to use the parish hall, the couple is responsible for the expenses of setting-up and cleaning the parish hall such that other programs and activities of the church can proceed as scheduled.

The couple must reserve these facilities by notifying the Program Administrator at least sixty days before the date of the wedding and by signing a Facility Use Agreement covering how the facilities must be treated and requirements for caterers, among other topics. Alcoholic beverages may be served to adult guests in the parish hall, subject to All Saints' and diocesan guidelines, the latter of which is attached to this customary. The Program Administrator will provide details concerning the serving of such beverages.

All Saints' parish hall is part of the church and accordingly, all music, whether live or recorded, played or performed in the parish hall must be tasteful and appropriate to the surroundings. No music containing profanity, images of violence or the like may be used at a dinner or reception in the parish hall.

RICE, BIRD SEED, CONFETTI, ETC.

If somebody must throw something at or onto the couple, it must be bird seed only -- confetti becomes litter, rice (besides being dangerous if striking one's eyes) is environmentally unfriendly to birds, and flower petals stain the sidewalk.

OTHER CLERGY

If the couple desires to have other members of the ordained clergy (either from other Episcopal churches or other Christian denominations) assist at the wedding, the invitation to that clergy must come from the Rector of All Saints'. This should be discussed with the Rector before any indication or invitation is extended to such other clergy. Such participation is subject to the canons of the church and the guidelines and policies of the Diocese and parish. The Rector of All Saints' will coordinate the involvement of other clergy in the liturgy.

CONTACT PERSONS

The phone number for All Saints' is (662) 842-4386

The mailing address for the church is 608 W. Jefferson St., Tupelo, MS 38804

The fax number is (662) 842-0204

Our E-Mail address is welcome@allsaintstupelo.org

For questions concerning the premarital counseling, the service or rehearsal, contact the Rector.

For questions concerning music and instrumentalists, contact the Organist/Choirmaster.

For questions concerning flowers, contact one of the co-chairs of the Flower Guild.

For all other questions, contact the Program Administrator.

Rector / Office	The Rev. Paul J. Stephens	(w) 842-4386
Program Administrator	Tommie Moore	(w) 842-4386
Organist / Choirmaster	Jessica Nelson	(w) 842-4386
Altar Guild	Mary Lou Parks	(h) 844-6715
Flower Guild Co-Chair	Deanna Alford	(h) 844-6898
Flower Guild Co-Chair	Tom Evans	(h) 841-0851

REVISIONS

These guidelines are subject to revision at any time and such revisions are effective when approved by the Rector.

Approved by Rector on the 8th day of June, 2016

I have read, understood and accepted these guidelines for my service of Holy Matrimony and agree to be bound by them. Further, I have shared these guidelines with all whom I have hired or retained to provide professional and other services related to my service of Holy Matrimony and will ensure their compliance with these guidelines.

1) _____ Date _____

2) _____ Date _____

WEDDING PREPARATION CHECKLIST

1) Name _____

Address _____

Email _____

Phone (w)_____ (h)_____

2) Name _____

Address _____

Email _____

Phone (w)_____ (h)_____

(If not local, list local contact: _____)

Dates for pre-marital counseling:

Scriptures Old Testament Reading _____

 Psalm _____

 New Testament Reading _____

 Gospel _____

Photographer _____ Phone _____

Communion _____

Is so, arrangements for: (Names)

Ushers _____

Acolytes _____

Chalice Bearers _____

Florist _____ Phone _____

Rehearsal dinner (location) _____

Reception (location) _____

Other details

APPENDIX I: THE FEE SCHEDULE

All fees must be paid no later than one week prior to the wedding date.

Wedding, reception and other fees are approved by the Vestry and help to defray the costs incurred by the parish at these functions.

I. Fees for All Saints' communicants:

- A. \$100.00 To cover use of the church, office services, north breakout room (if used for serving food/snacks prior to the wedding).

- B. \$250.00 Organist. This includes one consultation meeting with the couple, the wedding rehearsal, and the wedding service. A typical wedding will include ten minutes of prelude (or "seating") music, music for the processions, a postlude, and at least one hymn. *Additional music will require additional fees.* There will be a bench fee of \$150 payable to the parish Organist/Choirmaster if the parish Organist/Choirmaster is available for a wedding and the couple chooses to ask another organist to play (subject to approval of the Rector).

- C. Parish Hall clean-up fee, if Parish Hall is used for the rehearsal dinner and/or reception: The couple will contract directly with the janitorial service used by All Saints' (name and phone number provided by the Program Administrator), to obtain an estimate as to the cost of the clean-up service. The couple will be billed directly for the janitorial services by the cleaning service.

- D. \$100.00 Fee for on-site supervisor on the day of the wedding

II. Fees for those who are not All Saints' communicants:

- A. \$100.00 To cover use of the church, office services, north breakout room (if used for serving food/snacks prior to the wedding)

- B. \$250.00 Organist. This includes one consultation meeting with the couple, the wedding rehearsal, and the wedding service. A typical wedding will include ten minutes of prelude (or "seating") music, music for the processions, a postlude, and at least one hymn. Additional music will require additional fees. There will be a bench fee of \$150 payable to the parish Organist/Choirmaster if the parish Organist/Choirmaster is available for a wedding and the couple chooses to ask another organist to play (subject to the

approval of the Rector).

- C. Parish Hall clean-up fee, if Parish Hall is used for the rehearsal dinner and/or reception: The couple will contract directly with the janitorial service used by All Saints' (name and phone number provided by the Program Administrator), to obtain an estimate as to the cost of the clean-up service. The couple will be billed directly for the janitorial services by the cleaning service.
- D. \$1,145/event Parish Hall rental fee, if Parish Hall is used for the rehearsal dinner and/or reception. This fee does not include the clean-up fee noted in paragraph II. C. above.
- E. \$100.00 Fee for on-site supervisor on the day of the wedding

Fees are payable by check to All Saints' Episcopal Church. A separate check must be made payable to the Organist/Choirmaster and submitted no later than one week prior to the wedding date.

III. Additional donations appropriate regardless of whether a member of the couple is a communicant of All Saints':

The officiating clergy person does not charge a fee for performing a sacrament of the church, although either a donation to the Officiant's discretionary fund or an honorarium is appropriate. This check should be made payable to The Rev. Paul J. Stephens, Rector, and may be given to the officiating priest or mailed to the Church office. If the choir is requested to sing at the wedding, a donation of \$200 to the music program is appropriate. This check should be made payable to the All Saints' Music Fund and mailed to the Church office. A modest gift or honorarium to those serving as acolytes is appreciated but not expected.

This fee schedule was approved by the Vestry on the 20th day of May, 2013.

APPENDIX I: ALCOHOL POLICY

Adopted at the 78th General Convention of the Episcopal Church

1. The Church must provide a safe and welcoming environment for all people, including people in recovery.
2. All applicable federal, state and local laws should be obeyed, including those governing the serving of alcoholic beverages to minors.
3. Some dioceses and congregations may decide not to serve alcohol at events or gatherings. Others may decide to permit a limited use of alcoholic beverages at church-sponsored events. Both can be appropriate if approached mindfully.
4. When alcohol is served, it must be monitored and those showing signs of intoxication must not be served. Whenever alcohol is served, the rector, vicar, or priest-in-charge must appoint an adult to oversee its serving. That adult must not drink alcoholic beverages during the time of his or her execution of his or her responsibilities. If hard liquor is served, a certified server is required.
5. Serving alcoholic beverages at congregational events where minors are present is strongly discouraged. If minors are present, alcohol must be served at a separate station that is monitored at all times to prevent underage drinking.
6. Alcoholic and non-alcoholic beverages must be clearly labeled as such. Food prepared with alcohol does not need to be labeled provided the alcohol is completely evaporated by the cooking process; however, it is recommended that even in this case the use of alcohol in cooking be noted on a label.
7. Whenever alcohol is served, appealing non-alcoholic alternatives must always be offered with equal prominence and accessibility.
8. The serving of alcoholic beverages at church events should not be publicized as an attraction of the event, e.g. “wine and cheese reception,” “cocktail party,” and “beer and wine tasting.”
9. Ministries inside or outside of congregations will make certain that alcohol consumption is not the focus of the ministry and that drinking alcohol is not an exclusively normative activity.
9. Food must be served when alcohol is present.
10. The groups or organizations sponsoring the activity or event at which alcoholic beverages are served must have permission from the clergy or the vestry. Such groups or organizations must also assume responsibility for those persons who might become

intoxicated and must provide alternative transportation for anyone whose capacity to drive may be impaired. Consulting with liability insurance carriers is advised.

11. Recognizing the effects of alcohol as a mood-altering drug, alcoholic beverages shall not be served when the business of the Church is being conducted.

12. Clergy shall consecrate an appropriate amount of wine when celebrating the Eucharist and perform ablutions in a way that does not foster or model misuse.

13. We encourage clergy to acknowledge the efficacy of receiving the sacrament in one kind and consider providing non-alcoholic wine.

- See more at: <http://anglicanink.com/article/episcopal-church-adopts-new-alcohol-policies-wake-heather-cook-affair#sthash.MyCrNVO1.dpuf>

APPENDIX II: MUSIC APPROPRIATE FOR THE CELEBRATION AND BLESSING OF A MARRIAGE

Hymns from the *Hymnal 1982*:

(The asterisk denotes hymns that are especially appropriate for weddings where the Eucharist is celebrated.)

*H333, Now the silence, now the peace
*H336, Come with us, O blessed Jesus
H351, May the grace of Christ our Savior
H352, O God, to those who here profess
H353, Your love, O God, has called us here
H376, Joyful, joyful we adore Thee
H380, From all that dwell below the skies
H390, Praise to the Lord, the almighty
H397, Now thank we all our God
H410, Praise my soul, the King of heaven
H463, He is the Way
H518, Christ is made the sure foundation
H577, God is love, and where true love is God himself is there
H581, Where charity and love prevail
H636, H637, How firm a foundation
H657, Love divine, all loves excelling

Instrumental music and processions

Trumpet Voluntary, Jeremiah Clarke
Various Trumpet Tunes, Georg Philip Telemann
Westminster Abbey (Christ is made the sure foundation), Henry Purcell
Solemn Processional (from Water Music), George Frideric Handel
Various Trumpet Voluntaries, John Stanley
Trumpet Tune, Henry Purcell
Hymn to Joy (Joyful, joyful, we adore thee), Ludwig van Beethoven
Hornpipe (from Water Music), George Frideric Handel
Rondeau, Jean-Joseph Mouret
Various movements of organ sonatas, Felix Mendelssohn
Various toccatas, such as the Toccata from Widor's *Symphony No. 5*