

**ALL SAINTS' EPISCOPAL CHURCH
608 JEFFERSON STREET
TUPELO, MISSISSIPPI 38804**

**MINUTES OF
AUGUST 11, 2014
EXECUTIVE COMMITTEE MEETING**

PRESENT:

The Rev. Paul Stephens, Rector		Kamme Riddle
The Rev. Stanford Adams, Curate	Kay Trapp, Ass't. Treasurer	Donna Timmons
Stephen King, Sr. Warden	Tommie Moore, Clerk	
Chris Winders, Jr. Warden	David Hastings	

ABSENT: Mike Fitzpatrick

The Rev. Paul Stephens opened the Executive Committee meeting with a prayer at 6:32 p.m.

CHECK-IN

ADDITIONS TO THE AGENDA: None

TREASURER'S REPORT:

Assistant Treasurer, Kay Trapp gave an overview of the written report that Bookkeeper, Michele McBride submitted regarding our financial status as of July 31, 2014. Michele wrote:

Reconciliation of Cash:

- Everything is balanced, except Operating (Boy Scouts \$) and Cap Camp (same amount)
- There is \$10.73 in the Flow In/Out account that I need to transfer from RDF for the final charge for the Bishop's gift.

Cap Camp Cash Flow:

- The month to date actual is short by \$240.
- As I prepared pledge statements, I made several changes to previously recorded contributions. Those had to be voided and re-entered, but the \$ didn't get deposited this month.
- Those re-entries changed the YTD amounts.
- I made adjustments to the previous month YTD to match the ACS system after re-entering the corrected transactions.
- Previous month YTD is over by \$240 (as a result of corrections).
- These 2 amounts should cancel out next month.

Flow In/Out:

- \$10.73 was charged to VISA to wrap the Bishop's Gift, this will be reimbursed from the Rector's Discretionary account.

Balance Sheet:

- Not much to report here.

- The 1000 account shows \$34,945.76 over receipts. That is a little deceiving, I somehow forgot to pay our Diocesan pledge last month, which was \$6,607.60, which will make the account at - \$41,553.36.

Rev & Exp:

- 5210 – Curate Stipend – I overpaid Stanford by \$30 in June and corrected that mistake in July.
- 5212 – Curate SSI – with the increase in stipend, there was also an increase in SSI. The increase was not paid in June, so it was added in July.
- 5054 – Postage – extra stamps were purchased to mail pledge statements.
- 5050 – Lawn Service – I received the July invoice when I returned from vacation. It will be paid when July is closed (probably 2 charges next month).
- 5066 – Janitorial Supplies – up for the month, but below budgeted YTD
- 5069 – Utilities – Electric – I haven't paid TWL yet. This is \$ that was transferred from the Tornado Relief acct to help off-set the increased expenses of United Way using the EYC space.
- 5072 – Utilities – Water – The bill came while I was on vacation. It will be paid once July is closed.
- 5076 – Diocesan Pledge – I forgot to pay it last month. I will pay June and July together.
- 5105 – Kitchen Supplies – this is for napkins and dishwasher rinse. The account is over budget for the month and the year.

Restricted:

- Nothing unusual to report.

MOTION: (King/Timmons)

Approve financial report as submitted.

APPROVED.

CHRISTIAN GROWTH COMMISSION: Convener, Kamme Riddle submitted a written report. No action was required of the Vestry.

MOTION: (Hastings/Timmons)

Approve Christian Growth Commission report as submitted.

APPROVED.

CHRISTIAN SERVICE COMMISSION: Convener, Donna Timmons submitted a written report. No action was required of the Vestry.

MOTION: (Riddle/King)

Approve Christian Service Commission report as submitted.

APPROVED.

CHRISTIAN STEWARDSHIP COMMISSION: Convener, David Hastings submitted a written report. No action was required of the Vestry.

MOTION: (King/Timmons)

Approve Christian Stewardship Commission report as submitted.

APPROVED.

JR. WARDEN REPORT:

Jr. Warden, Chris Winders advised that with the help of EYC, the kitchen and pantry areas have been cleared in preparation for the cleaning/reorganizing project beginning Monday.

Chris advised that the men's group will be asking the Vestry for approval to hold a fundraiser on Friday, October 10 from 7:00 – 9:00 p.m. in the Parish Hall. Tickets for "Octoberfest" will be \$30 per person and will be sold to All Saints' parishioners as well as the community at large. They plan to have food, and a craft beer tasting. ECW is planning to help with this event. Mike Fitzpatrick will be in charge of the food.

Chris reported that a parent of one of the children that attends Pathway Montessori School advised that the deck just off the school/nursery is splintering and he has volunteered to paint the deck with a thick epoxy paint to help alleviate the splinters. Chris stated that there will be prep work that needs to be done prior to painting the deck. He stated that prepping the deck for painting would include sanding and power washing the area. Chris will have a detailed report for the August Vestry meeting outlining All Saints' responsibilities and cost involved with this project.

MOTION: (King/Hastings)

Approve Jr. Warden's report as given.

APPROVED.

SR. WARDEN REPORT:

Sr. Warden, Stephen King reported that Fred Cannon graciously offered a storage facility to All Saints' Boy Scout Troop 85 at no charge for 3 months as a place for the troop to store their equipment. Stephen noted that the Troop Committee is looking for a storage area on a more permanent basis.

CURATE REPORT:

Stanford advised that the Northeast Mississippi Long Term Recovery Committee has opened an office in Tupelo to help people affected by the April, 2014 tornado. He continues to serve on this committee.

Stanford advised that the Mississippi Volunteer Lawyer Program will be meeting with Saints' Brew guests to help them with legal issues on Thursday, August 28.

Stanford reported that his Sunday School class, "Understanding the Sunday Scriptures" resumed on Sunday, August 3.

Stanford noted that he attended the funeral service for Phillip Bryant in Birmingham earlier in the day.

RECTOR REPORT:

Paul advised that Pete Poland, owner of Landscape Services, will begin implementing the work for the new garden area between the Chapel and the Bell Tower in the next two weeks. Funds for the project were donated in memory of Smokey Livingston.

Paul reported that the new Eucharistic candleholders and the Office candleholders with candles (gift approved by the vestry on May 19, 2014) have arrived. These items were given in memory of Mary Gardiner Tims by Pamela Cox.

Paul advised that he and Program Administrator, Tommie Moore, will be attending a seminar at CDF on August 13 on using Constant Contact email for marketing purposes.

BUSINESS:

There was no business to come before the Executive Committee in August.

The Executive Committee reviewed the business to come before the vestry at the August meeting and set the agenda.

CHECK-OUT

With no further business Fr. Paul adjourned the Executive Committee meeting at 7:44 p.m.

Submitted by Tommie Moore, Clerk of the Vestry

ATTACHMENTS TO MINUTES OF THE AUGUST MEETING:

General Fund and Capital Campaign Financial Reports 07/31/14

Christian Growth Commission report

Christian Service Commission report

Christian Stewardship Commission report

Jr. Warden report